

NTN Special Operations Committee (SOC)
Friday-January 14, 2011
Sedona C
Radisson Hotel Phoenix City Center
3600 N 2nd Avenue
Phoenix AZ 85013

Present: Cody Juan, Etta Key, Philip Popovich, Lana Chanda, Collette Lewis, Ron Trusley
Patrick Andrews (late)

Absent: Fred Ferreira, Michel Medrano

Guest: Theo DeLaRosa

- I. Call to Order- 9:13
- II. Motion to approve minutes by Phil, Lana 2nd. Unanimously approved.
- III. DES/EA/WIA Staff Changes- Cody read off the changes going on at the State level. Neal Young, Rochelle Webb, Carolyn Ufford, Jennifer Pittman-Leeper, Denise Blackman and the passing of Patrick Harrington.
- IV. NTN Consultant/Contractor Report- Cody read report provided by Mimi Hurtado. Cody discussed the frustration of entering the data of one participant and how time consuming it was. He plans on bringing up issues regarding the Help Desk at the next Director's meeting. Ron commented on the MIS Task Force meeting and how Mimi is concerned with the number of high enrollments and Adult credential and not using training code, not enough money to serve all the people. Task force members were advised to go back to their respective programs and share the information.
- V. Review of Written Letters- Cody read a report from Ron discussing several letters he had sent out. One of which was a letter to the State regarding EO training. The State agreed to provide training to the Tribes and is looking into bringing someone from the Federal level. Ron sent letters to Valerie Welsh-Tahbo, Claire Miller, and Librado Ramirez regarding their attendance and intentions to remain on the board. Valerie has not responded to the letter, Claire's letter came back undeliverable, and Librado responded that he will continue to serve. Ron sent a letter to Terry Rambler congratulating him on newly elected position as Chairman for the San Carlos Apache Tribe. Ron reported the letter sent on January 10th regarding information from Tribes was needing response from Salt River, Hualapai, CRIT, Yavapai, WMAT regarding documentation to renegotiate performance with the State for the NTNWIB. Lana discussed how critical this information was and that it should constitute sanctions for those tribes not responding. Recommended letters be sent to the tribal Chairmen of those programs that did not respond. Cody will talk with Patrick. Lana discussed briefly the push to respond to the NTNWIB, as well as at the Federal level, due to changes that are slowly taking place to move Tribes in the 166 programs to regions.
- VI. Red/Green Report- Cody discussed the red/green report and the concerns for the amount of "red" on the reports.

- VII. October 2010 NTNWIA Training Evaluations- No training evaluations submitted. Move to the next meeting agenda.
- VIII. Conference Review- Cody read Ron's report regarding the conference review. The SOC recommends that the NTNWIB be reimbursed by the respective individual(s) for room damages.
- IX. Follow-up Report- ASU Work Readiness Conference- Ron's report indicated that many programs did not enter the youth credential into the VOS system. He will contact program directors to inquire, however believes it may be too late to enter into the system. He also noted that there may have been a couple of youth who were under the 166 program that attended the conference.
- X. NTNWIB Executive Staff Assistant Report- Ron did not receive all necessary information to prepare a 2010 Budget. Lana discussed the challenges of handling the Board's dollars.
Cody reported on the concerns Ron has on the status of his position regarding the following:
Position Name Change-
Should position continue in PY 2011-
Should consultant position continue in PY 2011-
SOC recommends the NTNWIB Officers meet to determine the direction of this matter.

Cody indicated Ron will present the proposed NTNWIB Policies at the next Directors meeting. Cody also read Ron's report of the concerns about the standardizing of forms in the MIS Task Force. This a monumental task and there are concerns about it how it should be done. Lana agrees that this could be overwhelming, however should entail other members from the programs, not so much the MIS staff to try and standardize forms. Cody will get a hold of Pima WIA Director to inquire about how they standardize forms. SOC concurs that standardized forms are still necessary.

- XI. Approve NTNWIA Training Academy- Ron proposed a spring training academy for April 6th & 7th, with the MIS meeting April 5th at the Avi Resort & Casino in Laughlin, NV. The location is recommended due to the inexpensive cost to hold the training. SOC concurs to approve the NTNWIA Training Academy as long as we continue to focus on the performance of the NTNWIA.
- XII. Approve 2011 NTNWIB Annual Conference- Ron proposed the approval of the annual conference with the dates of December 5-8, 2011 at Prescott Resort. He would also like the SOC to consider someone be appointed conference coordinator to begin discussion. SOC concurs with the approval of the conference and date, and that Ron be appointed as the conference coordinator.
- XIII. Next SOC meeting will March 11, 2011 at the Radisson Hotel Phoenix City Center.
- XIV. Adjourn- 1:30p, Motion made by Etta Key and 2nd by Phillip. No Further, motion carried.