

NTNWIB Meeting
Thursday – November 18, 2010
Desert Diamond Casino Hotel
7350 S Nogales Hwy
Tucson AZ 85706

Board Members Present

Sandy Johnson-Cocopah
Collette Lewis-Fort Mojave
Lana Chanda-Gila River
Samuel Shingoitewa-Hopi
Earl Daniel-Quechan
Fred Ferreira Jr-San Carlos

Patrick Andrews-Tohono O'odham
Tanya Moore-Yavapai Apache
Cody Juan-AE Chairperson
Philip Popovich-Job Corps
Veronica Boone-CBO/Tucson Indian Center

Board Members Absent

Valerie Welsh-Tahbo-Colorado River
Sheri YellowHawk-Hualapai
Claire Miller-Salt River Pima-Maricopa
Peggy Feenan-DES (excused)
VACANT-White Mountain Apache

Librado Ramirez-CBO/SECAP
Diana Russell-REPAC (excused)
Suzane Malson-Voc Rehab (excused)
Sharon Dukes-Title V Partner (excused)

NTNWIB Staff

Ron Trusley-NTNWIB Executive Staff Assistant
Mimi Hurtado-NTN Consultant

Guests

Rich Utzig-DES/WIA Fiscal
Kathy Kline-Yavapai Apache

I. Call to Order

Patrick Andrews, NTNWB Chairperson, called the meeting to order at 9:23 am.

II. Roll Call

Ron Trusley, NTNWB Executive Staff Assistant, called roll of Board Members, and a quorum was declared.

III. Membership Update

Ron reported that Earl Daniel has been appointed as the Quechan representative, and Tanya Moore has been appointed as the Yavapai Apache representative. The White Mountain Apache position is still vacant.

IV. Introductions

Chairman Andrews asked everyone to introduce him/herself.

V. Approval of Minutes

Lana Chanda moved to approve the August 12, 2010 meeting minutes. Sandy Johnson seconded the motion. Motion carried by voice vote.

VI. Approval of Minutes

Sandy Johnson moved to approve the May 13, 2010 meeting minutes. Samuel Shingoitewa seconded the motion. Minutes were approved by voice vote.

VII. NTNWB Officers Reports

NTNWIB Chairperson – Patrick Andrews

Chairman Andrews reported that in their last meeting, SOC members discussed NTNWB member absences at board meetings. A few have missed consecutive meetings, and have failed to communicate they would be unable to attend. Concurrence

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was to send these individuals a letter expressing concern, reminding them of attendance requirements, and their continuance as a NTNWIB member.

Patrick encouraged everyone to attend the 11th Annual NTNWIB Conference in December and to acknowledge the good work of the committee members.

In their October 28, 2010 meeting, the GCWP accepted the recommendation for the NTNWIB to continue with performance closely monitored for the next year.

NTNWIB Vice Chairperson – Fred Ferreira

Vice Chairman Ferreira commented he is very happy that the NTNWIB only failed one performance measure for PY09. He credits this to the hard work of all directors and their staff. Fred also announced he has been elected to the San Carlos Apache Tribal Council from the Peridot District, but he hopes to continue as a NTNWIB member.

NTNWIB Secretary – Collette Lewis

Collette stated at an ITCA Tribal Leaders' Meeting, Samuel Shingoitewa made a motion to reinstate an ITCA seat on the GCWP, and we should thank him for this. She encouraged everyone to participate in the GCWP committee meetings telecons.

VIII. AE Chairperson

In the Directors' Meeting yesterday, each Director gave an update about what is going on in their respective area.

IX. SOC Report

Cody Juan, Chairperson, reported that the last meeting was October 29, 2010. Philip Popovich is the newest NTNWIB appointee. Yesterday Etta Key volunteered and was appointed by the Directors to fill the Director vacancy.

Ron Trusley was appointed by Chairman Andrews to be the NTNWIB representative on the AAWD (Arizona Association of Workforce Developers) and will report on these activities at Directors' meetings.

Don Eddy, Colorado River Indian Tribes, submitted a request to the SOC asking for help from the NTNWIB as he has overspent his PY2010 youth allocation by \$17,000.00. The SOC requested more clarification before making a decision on the request. Because of this, there likely will be no money to run a youth program and provide services for about 8 months. Directors discussed this matter in their meeting yesterday.

Patrick commented that it might be necessary to amend the NTNWIB sanction policy to address over-expenditures.

Lana Chanda said she is concerned that a precedent might be set if the NTNWIB gave additional money to Colorado River.

After discussion, concurrence was there is nothing the NTNWIB can do to help unless an AE voluntarily gives back some of their allocation.

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X. NTNWIB Executive Staff Assistant

Ron reported he attended an AAWD Retreat in Sedona in October. Bylaws were reviewed and amended; the bylaws now specifically state there is one representative from the NTN.

The last GCWP Meeting was on October 28, 2010. In the meeting, council members approved the recommendation for the NTNWIB to continue with performance closely monitored for the next year.

Ron Trusley reported he was told by Connie Fraijo that there is definitely a charge to access the UI wage records, but Connie said she thinks there is another way to access the information. Connie has not provided the additional information, so Ron will follow up with her. A letter will be submitted to the State WIA Office requesting EO training specifically for the Tribes. He is also preparing a MOA between WIA & Education to be used by each Tribe.

The NTN SOC has directed the NTN MIS Task Force to work on determining forms that are used by all AE's and to work toward standardization of these forms. The MIS Task Force will meet on Tuesday, January 11, 2011, and begin this work.

Ron reviewed staff changes at DES & State WIA Offices.

Ron will contact Mark Darmer and request a meeting with him to discuss contract verbiage, fingerprinting, and sanction policies. NTNWIB Officers, AE Chairperson, and Ron will attend the meeting.

Tanya Moore said she attended the November 8 ITCA Tribal Leaders Meeting where ITCA gave a report about the NTNWIB. It was reported that with ITCA's help, the NTN met performance measures for PY09. John Lewis stated the NTNWIB approved the 4 recommendations ITCA presented in the August 12 NTNWIB Meeting. It was clarified this is not totally correct. The NTNWIB reviewed the recommendations and agreed to look into some of them.

XI. Fiscal/Contracts

Rich Utzig said the delay in getting new contracts out to everyone was due to the sanction policy being added, and it took quite a long time for everyone to agree on the language.

ARRA money expired June 30, 2010. Tohono O'odham's contract was held up in negotiations for 9 months. They were given an extension till September 30 to spend the youth money and till December 31 to spend the adult money. Reports showed they were returning \$42,000 youth money. Cody was not aware of the issue.

PY2010 fiscal monitoring has begun. Most areas have already been scheduled. Things are going well, and the individual areas have shown much improvement. Rich reminded Directors that they must submit timely responses to monitoring findings.

Recently DOL monitored the Salt River Program and commended them on their program operations.

Expenditure reporting has gotten much better.

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Currently 10% of AE's allocation is for admin; the NTNWIW retains 6% of that amount. He provided reports showing examples of how much AE's received in the current allocations and what the difference would be using different formulas. He suggested the NTNWIW look at increasing the percentage they retain in order to continue funding different activities, e.g., NTNWIW Training Academy.

Rod Webb, WIA Fiscal Manager, has resigned, and his last day will be November 19. His position will not be filled at this time.

Rich distributed a WIA Expenditure Status Report as of November 16, 2010.

XII. NTN Performance Consultant

Mimi Hurtado said she is concerned about the number of enrollments and that there is not enough money to serve everyone. She is especially concerned about the number of enrollments at White Mountain considering their layoffs, business closures, etc. She believes this will have a major impact on performance for the year.

Mimi Hurtado reminded everyone that WIA is not an entitlement program. We have to utilize the required priority of service, and we cannot serve everyone!

Mimi distributed an enrollment report as of October 6, 2010 that shows, by Tribe, the number of adults, older youth, and younger youth currently enrolled. She commented that usually between 650 and 750 individuals are served each year, and already there are 652 enrollments. She recommended that Tribes not concentrate on more enrollments (especially larger Tribes) but rather concentrate on ensuring appropriate services are provided and correct VOS entries.

She also distributed a Performance RECAP Report for the 1st quarter of PY2010.

Mimi asked the NTNWIW for permission to prepare a Work Experience Policy, and the board concurred.

XIII. REPAC/Dislocated Workers

Diana Russell was unable to attend today's meeting, but she submitted a written report which was distributed. For the period of July 1, 2010 to November 12, 2010, there have been 22 dislocated worker enrollments of whom 17 are still active. Five participants have been exited and entered unsubsidized employment at an average hourly rate of \$10.06.

XIV. October 2010 NTNWIW Training Academy

Between 40 and 50 people attended the academy with participants from the NTNWIW, WIA EO Officers, Directors and staff. There was very good participation, and a cursory review of evaluations show positive comments. A recommendation for the next Academy is to have a presentation on EO Monitoring.

XV. YAC

Lana Chanda reported the last YAC Meeting was October 7, 2010. The committee is still trying to figure out the membership. The next meeting will be October 27, 2011. The 10th Annual Indian Nations Camp is scheduled for July 18-22, 2011. The ASU Work Readiness Conference held in June was for skill attainment. Lana said she questions if the Tribes really supported the Work Readiness Conference; perhaps the dates were not

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good - bad timing, and she is considering if it would be better to have the course on line. The YAC is looking into developing training videos on topics such as preventing youth suicide.

XVI. 2010 NTNWIB Annual Conference

Ron reported that everything is coming together very well, and it is expected that registrations will be around 100. Currently there are 79 registrations, and hotel room nights total 232. We have received several exhibitor applications.

XVII. NTNWIB PY2010 Budget

The NTNWIB will receive \$21,005 PY09 incentive award.

Ron said he has not been able to obtain necessary reports from Gila River to reconcile expenditures and remaining money.

After much discussion, board concurrence was not to allocate money to purchase slots for the NAU On-Line Customer Service Training; this should be a local area issue and left to the Directors' discretion.

Rich Utzig was previously directed to prepare a contract amendment for Gila River to bring in \$33,000.00 PY10/FY11 money. Rich suggested to the board that this amount be increased to \$38,977.00 which would be the total of the PY10/FY11 money. The board concurred.

Sandy Johnson moved when the PY11 allocations are determined that the percentage of admin money the NTNWB retains be increased by 1% bringing the total to 7%. Cody Juan seconded the motion. Motion carried by voice vote.

XVIII. Next Meeting

The next NTNWIB Meeting will be Thursday, February 17, 2011, at the Cocopah Resort & Conference Center in Somerton, Arizona.

XIX. Call to Public

No comments

XX. Announcements

Veronica Boone announced the Tucson Indian Center's Annual Job Fair will be from 1-5 pm on January 26, 2011 and distributed an announcement flyer.

XXI. Adjournment

Fred Ferreira move to adjourn the November 18, 210 NTNWIB Meeting. Sandy Johnson seconded the motion. Motion carried by voice vote, and the meeting was adjourned at 3:50 pm.

Respectfully submitted,



Ron Trusley
NTNWIB Executive Staff Assistant